



Government of Pakistan
Ministry of Poverty Alleviation & Social Safety
PAKISTAN BAIT-UL-MAL
(An ISO 9001:2015 Certified Public Sector Organization)
Sector H-8/4 Islamabad (Tel No. 051-4863212) establishment.ho@pbn.gov.pk

PBM/Estb/129/429

Islamabad the 16th February 2024

CIRCULAR

Subject: **SELECTION OF MOAVINEEN-E-HUJAJ FOR HAJJ-2024 THROUGH NATIONAL TESTING SERVICE**

The undersigned is directed to circulate the M/o PA & SS letter U.O No. 21(1)/2020(Admn)-166 dated 07.02.2024 on the subject for information and compliance, please.

2. This issues with approval of the Director (Admn).

Encl: (4-Pages)

Sidra
(SIDRA MAQSOOD)
Assistant Director (Estb)

Distribution:

- i. All Directors – PBM
- ii. Deputy Legal Advisor

C.C:

- i. Director to MD
- ✓ ii. Assistant Director (IT) (with the request to upload the same on PBM website)
- iii. Notice Boards
- iv. Files

Government of Pakistan
Ministry of Poverty Alleviation and Social Safety

Subject: IMPLEMENTATION OF THE ORDERS OF THE HON'ABLE PRESIDENT OF PAKISTAN IN REPRESENTATIONS AGAINST FINDINGS OMBUDSMAN

Enclosed please find herewith a self-explanatory copy of Cabinet Division's O.M. No. 2-67/Coord dated 5th December, 2023 on the subject alongwith its enclosures for information and compliance.


(WASIF ALI MALIK)
Section Officer (Admn)

Diary No. 2888
Date: 12-12-23


757
08-12-23

Diary No. 1485
Date: 12-12-23


- (i) The Secretary, BISP, Islamabad.
 - (ii) The Managing Director, PBM, Islamabad.
- U.O. No. 7-2/2018(Admn) - 1132

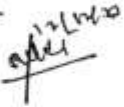

11/12

Islamabad, the 07th December, 2023


12/12/2023
SD (Admn)

(i) Pl. Circulate.
(ii) Also place on PBM website.


12/12/23
AD/ES
Also endorse copy to DLA/Admn
As directed


12/12

Most Immediate
By Special Messenger

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
CABINET DIVISION

No. F. 2-67/2016-Coord

Islamabad, the 5th December 2023

OFFICE MEMORANDUM

Subject: IMPLEMENTATION OF THE ORDERS OF THE HON'ABLE
PRESIDENT OF PAKISTAN IN REPRESENTATIONS AGAINST
FINDINGS OF OMBUDSMAN

The undersigned is directed to refer to President's Secretariat (Public) U.O. letter No. 1(13)2023/Dir (C&D) dated 28-11-2023 on the subject noted above and to state that the President Secretariat has observed that the instructions issued by the Cabinet Division vide O.M. No. 1/12/2003-Imp-II dated 15-01-2016 (copy enclosed) are not being observed by the Ministries/Divisions/Departments in letter and spirit. It is, therefore, reiterated that the instructions issued by the Cabinet Division vide above referred O.M. may be implemented in true letter and spirit.

Encl: As above

Schirish Mazari
(Schirish Mazari)
Section Officer (Coord)
PH: 9202666

All Secretaries/Additional Secretaries Incharge of the
Ministries/Divisions/Departments, Islamabad/Rawalpindi.

Copy to: -

1. The Secretary to the President, President Secretariat (Public) Islamabad, w.r.t. President's Secretariat U.O. No. 1(13)2023/Dir (C&D) dated 28-11-2023.
2. The Secretary to the Prime Minister, Prime Minister's Office, Islamabad.
3. The Secretary, Wafaqi Mohtasib Secretariat, Islamabad.
4. The Secretary, Federal Tax Ombudsman Secretariat, Islamabad.
5. The Secretary, Banking Mohtasib Secretariat, Islamabad.
6. The Secretary, Federal Ombudsman against Harassment of Women at Work Place Secretariat, Islamabad.
7. The Secretary, Federal Insurance Ombudsman Secretariat, Islamabad.

1407
07-11-23

Ministry of Security, Islamabad
To: Secretary to the President's Office
Date: 07-11-23 Islamabad

Secretary to the President's Office
No. 1407
07-11-23 Islamabad

Asst
Send to
BLSP & PBM
[Signature]
07/12

[Signature]
DS (Admin)
6/12/23

circulate to all
available organisations /
projects / programmes
for compliance
[Signature]
11/12

SELECTION OF MOAVINEEN-E-HUJJAJ FOR HAJJ-2024



Ministry of Religious Affairs & Interfaith Harmony invites applications from the Government officers / officials (BPS 07 to BPS 18) for performing of Hajj duties as Moavineen-e-Hujaj in different areas (Accommodation, Transport, Food etc.) in the Kingdom of Saudi Arabia (KSA) during Hajj 2024 through Nationalizing Service - Pakistan (NTS) - Sababshal. Be made on the basis of quota of various provinces and regions. Officers / officials possessing the requisite qualifications, experience and domicile of the respective Provinces and Regions are eligible to apply.

Sr. #	Name of position	Quota	No. of Positions	Eligibility criteria
1.	Moavineen-e-Hujaj (Supervisory Positions) (Male / Female) (BS 17-18)	Punjab + ICT : 54% Sindh : 21% KP + Ex-PATA : 19% Balochistan : 7% GB : 1%	60 (Fresh + Repeaters)	<ul style="list-style-type: none"> i. He/she should be a regular Government Officer in BS-17 or 18 ii. Fresh Moavineen-e-Hujaj shall not be less than 25 years and more than 45 years of age as on 31.05.2024 (persons having Date of Birth before 01.06.1979 and after 31.05.1999 are not eligible). iii. Repeater Moavineen-e-Hujaj shall not be less than 25 years and more than 50 years of age as on 31.05.2024 (persons having Date of Birth before 01.06.1974 and after 31.05.1999 is not eligible). iv. Repeaters who have performed Four (04) or less Hajj Duties are eligible. Those who have performed more than 04 Hajj Duties are not eligible.
2.	Moavineen-e-Hujaj (Field/Supporting Staff) (Male / Female) (BS 07-16)	70%K 2%	565 (Fresh + Repeaters)	<ul style="list-style-type: none"> i. He/she should be a regular Government Official in BS-07 to 16 having minimum matric qualification ii. Fresh Moavineen-e-Hujaj shall not be less than 25 years and more than 45 years of age as on 31.05.2024 (persons having Date of Birth before 01.06.1979 and after 31.05.1999 is not eligible). iii. Repeater Moavineen-e-Hujaj shall not be less than 25 years and more than 50 years of age as on 31.05.2024 (persons having Date of Birth before 01.06.1974 and after 31.05.1999 is not eligible). iv. Repeaters who have performed Four (04) or less Hajj Duties are eligible. Those who have performed more than 04 Hajj Duties are not eligible.

GENERAL TERMS AND CONDITIONS

- i. The applicants shall be assessed through NTS written and Physical / endurance tests. Physical / endurance test will be held for shortlisted candidates only. The test will comprise of 5 km running / jogging for Police, Rescue 1122, AMF & ASF personnel and 5 km Jogging / Walk for others.
- ii. Departmental No Objection Certificate (NOC) should be obtained in time and should be provided by the candidates as copy/submit on official website of the Ministry www.moa.gov.pk and NTS www.nts.org.pk in due course of time. Failure of doing so will disqualify the candidate.
- iii. Regular Government Officers / Officials (BPS 07 to 18) from Federal Government, Provincial Governments, Governments of AJ&K and GB, Federal Police Departments, Provincial Police Departments, AJ&K and GB Police Departments and Rescue 1122 etc. are eligible.
- iv. Repeaters shall be selected up to maximum 30% of the advertised strength of Moavineen-e-Hujaj.
- v. Due to special nature of assignments:
 - a) 30 % seats of the selected Moavineen-e-Hujaj will be drawn from police, Rescue 1122, AMF & ASF personnel.
 - b) Disabled/handicapped government employees are not eligible.
- vi. Original documents of the shortlisted candidates will be checked at any stage of selection process and in case of any false or wrong information, the candidate will be removed and may forfeit his/her already proceeds.
- vii. Ministry shall have the authority to increase or decrease number of Moavineen-e-Hujaj in line with Hajj Policy / Saudi Nationalization Policy. Ministry shall hold the final rights at any stage without assigning any reason therefor.
- viii. No TA / DA will be admissible to the candidates during selection process.

HOW TO APPLY

- i. Interested candidates must visit NTS official web site: www.nts.org.pk to apply / register online for the test.
- ii. The candidates shall submit Hard copy of duly online filled application form along with photocopies of required documents as applicable to NTS Headquarters (M/O RA & IH Project), Flr. #06, Street # 04, Sector II-B7, Islamabad within 15 days of publication of advertisement. Specimen forms can be downloaded from NTS and M/O RA & IH website.
- iii. Shortlisted candidates will submit requisite documents in original as and when asked by M/O RA & IH.
- iv. For further test related information/query/updates, test date and syllabus, please keep visiting NTS website www.nts.org.pk or call helpline at 051-8464441.

MUHAMMAD HAFEEZ
Section Officer (PW)

MINISTRY OF RELIGIOUS AFFAIRS AND INTERFAITH HARMONY
GOVERNMENT OF PAKISTAN